

Ysgol Gynradd MAESYBRYN Primary School

Governors Annual Report to Parents 2021-2022



Foreword from the Chair of Governors

I am delighted on behalf of the Governing Body to present to you the Governors Annual Report to Parents for the year 2021-2022. The report contains all of the information that is legally required to be provided to demonstrate to the community of Maesybryn Primary School the work that is undertaken at the school on an annual basis.

I'm sure you will agree it is yet another pleasing annual report representing the excellent work and education that is provided at the school.

The past few years have been extremely challenging for the whole community and in particular for the school to try and operate normally. During the reporting period the school was still constrained by pandemic restrictions.

I would like to formally pay tribute to the Headteacher, all the staff and you as parents and guardians for the unbelievable efforts you all made to allow Maesybryn to function and still thrive during this difficult period.

At the end of the summer term the Governing Body made the decision to allow Mr Roberts to go out on secondment for two years and for a new Senior Leadership to be constructed. It is testament to the resilience of the school that we felt confident in making such a decision.

May I wish you and your families a safe and prosperous New Year in yet again challenging and difficult times for many people in our community.

Yours sincerely

Jeff Fish
Chair of Governors.

Rhondda Cynon Taf County Borough Council

Governing Body of Maesybryn Primary School

This report is a summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

1. Clerk to the Governing Body

The Clerk to the Governing Body is Mrs Gaynor Davies, Director of Education and Inclusion, Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

2. Chairperson of the Governing Body

The Chairperson of the Governing Body is Mr. Jeff Fish c/o Maesybryn Primary School, Lancaster Drive, Llantwit Fardre, R.C.T CF382NS

3. Members of the Governing Body

The following people are currently members of the Governing Body.

| Name | Category of Governor | Appointed By | Retirement Date |
|---|----------------------|--------------------|--|
| Mrs B Channon Mr C Wells CBC Samuel Trask CBC Karl Johnson | LEA | Council Members | 23/09/2023 31/08/2024 09/11/2025 13/07/2025 |
| Mr J Fish Mr P Powell Mr. Samuel Ashdown Mr. Joel James | Community Governors | Governing Body | 30/06/2026 24/06/2025 13/10/2025 10/06/2026 |
| Mrs C Francis Mr G Hill Mrs B Thomas Mrs L Williams 1 vacancy | Parent | Parents | 12/12/2025 06/04/2025 22/01/2024 22/01/2024 |
| CBC Mrs. Gaynor Warren | Minor Authority | Town Council | 17/05/2025 |
| Mrs A Street 1 vacancy | Teacher | Teaching Staff | 09/01/2024 |
| Mrs C Richards | Staff | Non-Teaching Staff | 07/01/2024 |
| Mrs. Rachel Williams | Acting Headteacher | | |

When fully constituted this governing body is made up as follows

| | | | |
|-----------------------------|---|---|----|
| LEA Representatives | 4 | Community Governors | 4 |
| Parent Governors | 5 | Teacher Governor(s) | 2 |
| Staff Representative | 1 | Minor Authority (if applicable) | 1 |
| Headteacher | 1 | Total | 18 |

4. **Resolutions**

There were no resolutions passed at the last meeting.

5. **Election of Parent Governors**

The next election of parent governors is due to take place December 2022.

If, however, any Parent Governor(s) resign before this date arrangements will be made for an election to be undertaken at the appropriate time.

6. **School Performance Data**

In line with the regulations, this information is not provided due to the COVID-19 pandemic restrictions.

7. **Financial Statement**

Enclosed, as appendix A is a copy of the school's financial statement for the Financial Year 2021/22.

8. **School Prospectus**

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from Infant to Junior school or Junior/ Primary to Comprehensive School.

Parents are informed if any amendments are made to the existing prospectus. The prospectus is available to view on the school's website.

9. **School Development Plan**

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will take, over a three-year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2021-2022 academic year was approved by Governors. The targets set included short, medium and long-term aims, and were regularly reviewed by the Governing Body, who took into account the COVID-19 pandemic.

Our Current School Targets Priorities 2022-2023

| | |
|-----------|---|
| Target 1a | <ul style="list-style-type: none"> To identify the knowledge and skills in relation to each AoLE to create worthwhile, engaging topics to ensure coverage of the Statements of What Matter. |
| Target 1b | <ul style="list-style-type: none"> To develop an effective system for monitoring and tracking pupil progression at P1,2 and 3 |
| Target 1c | <ul style="list-style-type: none"> To ensure that standards of writing are consistent with those in reading and oracy. |
| Target 1d | <ul style="list-style-type: none"> To raise standards of attainment in maths, with a focus on reasoning and problem-solving skills |
| Target 2a | <ul style="list-style-type: none"> Develop processes and skills around formulating information for, and writing IDPs. |
| Target 2b | <ul style="list-style-type: none"> Ensure staff have a sound understanding of the theory and research behind Numeracy difficulties and low attainment in Primary age children. |
| Target 2c | <ul style="list-style-type: none"> Provide in depth scrutiny of pupils' Numeracy skills and implement robust intervention to 'fill the gaps'. |
| Target 3 | <ul style="list-style-type: none"> Develop new leadership team with reorganisation of responsibilities and induction of new staff to SLT. Embed the use of MER linked to new SER format, including use of NR:EI statements throughout the year. |

The curriculum is delivered through a mixture of themes with some discrete topic teaching. This approach enables us to achieve a broad and balanced curriculum that is purposeful for our children. Each topic begins with an immersion activity to encourage our learners to think about what they would like to learn and find out about. This process gives our learners a voice which influences and shapes the curriculum.

Teachers plan for the cross-curricular responsibilities of literacy, numeracy and digital competence to support and enhance learning. These skills are essential for our learners to be able to participate successfully and confidently in our ever-changing modern world.

10. Use of the Welsh Language - Communication

Maesybryn Primary School is an English medium school, lessons and other school activities are communicated through the medium of English. The use of the Welsh language is promoted by the use of incidental Welsh with all pupils throughout the school day.

All pupils are taught Welsh as a second language. The aim for our pupils, in addition to becoming increasingly confident in speaking, reading and writing the language, are that they are made aware of their rich culture and heritage. Pupils are taught Welsh every day through set lessons, assemblies and the use

of incidental Welsh both in the classroom and throughout the school. Our Criw Cymraeg is instrumental in promoting the Welsh language.

The school is proud to support its Welsh ethos and the Welsh language. Understanding our Welsh ethos supports pupils in their lives in Wales and learning the language is an important part of fulfilling their potential. The school is successful in developing the pupils' Welsh Language and all pupils spend at least fifteen minutes every day practising their oracy skills.

In foundation phase our children are exposed to the Welsh language as part of their everyday learning. As they get older, they have additional lessons where they are introduced to more complex sentence patterns which enables them to read and write in Welsh.

At key stage 2, in addition to the daily Helpwr Heddiw session children have a timetabled Welsh lesson that focusses on reading and writing.

Pupils achieve a good level of proficiency in Welsh by the time they transfer to secondary school.

Should parents request that their child is taught at this school in a language other than English this request will be given due consideration.

Pupils for whom English is a second language are catered for according to their needs with input from appropriate personnel.

11. Post Inspection Action Plan

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the (external) inspection of the School. Parents are provided with a copy of the summary report produced by the inspectors.

12. School Holiday Dates 2022-2023

| Term | Begin | Half term | | End | No. of School Days |
|----------------|----------------------------|--------------------------|--------------------------|---------------------------|--------------------|
| | | Begin | End | | |
| Autumn 2022 | Monday 5 Sept 2022 | Monday 31 Oct 2022 | Friday 4 Nov 2022 | Friday 23 Dec 2022 | 75 |
| Spring 2023 | Monday 9 Jan 2023 | Monday 20 Feb 2023 | Friday 24 Feb 2023 | Friday 31 Mar 2023 | 55 |
| Summer 2023 | Monday 17 April 2023 | Monday 29 May 2023 | Friday 2 Jun 2023 | Monday 24 July 2023 | 64 |
| | | | | TOTAL | 195 |

- i) **Mon 5 Sept 2022 and Monday 24 July 2023** will be designated INSET days for **all** LA Maintained Schools. The remaining three INSET days to be taken will be at the discretion of each individual school following appropriate consultation with staff.

All schools will be closed on **Monday 1 May 2023** for the May Day Bank Holiday.

| | | |
|---------------------------|--------------------------|---|
| Significant dates: | Christmas | Sunday 25 December 2022 |
| | Easter | Good Friday 7 April 2023 Easter Monday 10 April 2023 |
| | May Bank Holidays | Monday 1 May 2023 Monday 29 May 2023 |

Significant Dates:

The Welsh Assembly Government may decide to allocate additional INSET days, schools will be informed of these at the appropriate time.

The School day is organised as follows;

Foundation Phase

| | |
|-------------------|---------------------|
| Morning Session | 9.00am – 12.00 noon |
| Lunch break | 12.00 noon -1.10pm |
| Afternoon Session | 1.10pm – 3.25pm |

Key Stage 2

| | |
|-------------------|------------------|
| Morning Session | 9.00am – 12.15pm |
| Lunch break | 12.15pm – 1.10pm |
| Afternoon Session | 1.10pm – 3.25pm |

13. Community Focused Schools

A community-focused school is one that: 'provides a range of services and activities', often beyond the school day, to help meet the needs of its pupils, their families and the wider community. Across Wales many schools already provide some community services including adult education, study support, ICT facilities and community sports programmes.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults.

At Maesybryn Primary we are proud to work closely with our community. We have an open-door policy that allows parents and community members to meet with the Headteacher and staff to discuss how the school can work to benefit the community. We endeavour to maintain or work with local businesses to promote the work of the school in the community, and to support a range of local and national charities. Our pupils are familiar with the work of these charities in our community, supporting Salem food bank and when we invite the community to attend the annual coffee mornings and nationally when we raise money for Children in Need.

The school has excellent links with the Community Police Officer who takes a series of lessons with classes throughout the school over the academic year.

We have a strong PTA which provides a huge amount of support to Maesybryn. The PTA takes the school into the community whilst also bringing the community into the school. The PTA organises a range of events throughout the year that invite the whole community to enjoy working together. Maesybryn is firmly part of the community.

14. Review of School Policies

The school has a large number of Policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed/revised by staff/governors to incorporate changing trends and legislation. All policies are published on the school website.

Further information is available by contacting the Headteacher during school time.

15. Additional Learning Needs

The School's Policy for the Assessment of and Provision for, pupils with additional learning needs is summarised as follows:

The School's policy for the identification, assessment and provision for pupils with Additional Learning Needs is consistent with the requirements of the

Additional Learning Needs Code for Wales (approved by the Senedd on 23rd March 2021) under section 4 of the Additional Learning Needs and Education Tribunal (Wales) Act 2018.

The School's Additional Learning Needs Co-ordinator (ALNCo) works closely with all other members of staff to ensure that individual educational plans are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The ALNCo also liaises with all members of staff, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil reaches his or her potential.

During the current academic year, on the date of the PLASC census:

No pupils were on School Action/Early Years Action.

5 pupils were on School Action Plus/Early Action Plus (including those with Notes in Lieu).

1 pupil was undergoing Statutory Assessment.

15 pupils had statements of Additional Learning Needs. (14 LSC class 1 mainstream)

During the 2021-2022 financial year £19,094.53 was allocated to meet the requirements of pupils with Additional Learning Needs. In addition, the Local Authority provided additional support for 5 pupils at the School Action Plus stage.

There were no changes to the policy during the 2021-2022 academic year.

16. Access for Disabled Pupils

The governing body is mindful of the requirements of the Disability Discrimination Act (DDA) 1995 and The Special Needs and Disability Act (SENDA) 2005 in drawing up the School Development Plan/Post Inspection Action Plan, and the day-to-day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improve the access to the school.

17. Fabric of the Building & Provision of Toilet Facilities

The building is generally in a good state of repair. Over the past year the following refurbishment/repairs have been carried out. After a Health and Safety walk carried out by School Council and governing body, the following were identified as needing some attention.

- Junior Yard – various downpipes were found to be loose.
- Double demountable – one fire exit has a broken bottom step and needs urgent repair
- Infant yard – drain cover loose
- Nursery – old fencing needs removal and shed door needs repairing. Also a loose downpipe.

The school caretaker has carried out repairs on all of the above.

Sufficient toilet facilities are provided for all pupils. The size and number of toilets available in each area depends on the age of the children in that area. Toilets are cleaned daily. Soap and hand dryers are available in all toilets.

18. Target Setting

In line with the regulations, this information is not provided due to the COVID-19 pandemic restrictions.

19. Attendance Information

In line with the regulations, this information is not provided due to the COVID-19 pandemic restrictions.

20. Admission/Transition Arrangements

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the admissions authority) within the Authority's boundary. The school's admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. This school is a feeder school for Bryncelynog Comprehensive School, however, pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

21. School Leavers

70 pupils left our school during the last academic year. 66 pupils transitioned to Brynncelynnog Comprehensive (62 mainstream and 4 to specialist provision) 2 pupils transitioned to Cardinal Newman and 2 transitioned to Porth County Community School. (specialist provision)

22. Sporting Aims and Achievements

The school takes part in numerous sporting activities throughout the year including football, rugby, athletics, running and netball. All pupils have weekly PE sessions and our sporting aims are clearly detailed in our prospectus. After school clubs run, where possible, at various times throughout the year for pupils to participate in a number of sports including rugby, football, netball and girls tag rugby. All junior aged children have a term's block of weekly swimming during the year.

We aim to provide a healthy curriculum and instil a love of sport. We believe that children should enjoy physical activity but also develop a competitive nature. Many of our pupils have competed for clubs and some at county and national level in sports as diverse as rugby, cricket, swimming, dance, karate, and tennis. Past pupils have continued this interest in sport with several recent leavers winning regional and national awards for gymnastics, basketball and athletics

23. Healthy Eating

The school is part of the Healthy Schools initiative and has achieved a number of Healthy School leaf awards. The school promotes healthy eating and a healthy lifestyle. This is achieved through assemblies, the work of the school council and eco committee. As a school we follow the healthy eating guidelines as set out by Welsh Government. Children snack on fruit or veg at breaktime and drink water throughout the day. Our younger pupils receive milk every day.

As a school we:

- Do not allow sweets or fizzy drinks.
- Encourage children to drink water in class at all times.
- Strive for a healthy playground with lots of activities for the children.
- Encourage healthy packed lunches.

MAESYBRYN PRIMARY SCHOOL

PROVISIONAL FINANCIAL STATEMENT FOR 2021/2022

| <u>EMPLOYEE COSTS</u> | <u>Total Spent</u> |
|--|--------------------|
| TEACHERS (including Headteacher/Supply/Reading support) | £813,783.53 |
| MANUAL WORKERS (Caretaker/Supervisory Assistants/Cleaners) | £66,772.17 |
| A.P.T. + C (School Clerks/Nursery Nurses/School Aides) | £409,598.66 |
| . | |
| <u>PREMISES RELATES</u> | |
| REPAIRS TO BUILDING/SITE, (INCLUDING GROUNDS MAINTENANCE/SECURITY) | £32,369.34 |
| ENERGY | £18,000.00 |
| RATES | £14,846.25 |
| WATER | £9,300.00 |
| CLEANING MATERIALS (Inc. RCT Cleaning Services) | £27,350.00 |
| <u>SUPPLIES, SERVICES AND OTHER EXPENSES</u> | |
| SCHOOL EQUIPMENT AND FURNITURE | 35,666.00 |
| POSTAGE | £100.00 |
| TELEPHONES | £2,000.00 |
| INSURANCE | £18,400.00 |
| CLERKING GOVERNING BODY/FINANCIAL ADMINISTRATION/PERSONNEL | £11,722.00 |
| USE OF DISTRICT FACILITIES | £4,951.17 |
| MISCELLANEOUS | £12,523.75 |
| TOTAL: | £1,477,382.87 |
| <u>INCOME (Grants)</u> | -£172,762.00 |
| MISCELLANEOUS | 4,363.16 |
| TOTAL | 1,308,984.03 |

Deduct the income (Grants) from the total spend = £1,304,620.87. Add on £4,363.16 (miscellaneous) = total spend £1,308,984.03